

Incorporating A'Sambeni, Pakprint, Scholastica, Ultim8 Home

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e-mail Bookings: zitf@zitf.co.zw/coordinator2@zitf.co.zw - Website: <http://www.zitf.co.zw>**EXPRESSION OF INTEREST - FOREIGN EXHIBITORS****A. ALL EXHIBITORS PLEASE COMPLETE ALL THE FOLLOWING DETAILS (MANDATORY):****Company Name:** *

VAT REGISTRATION NUMBER:		BP No.	Govt Vendor no.	Purchase Order
☐ Dealer/Wholesaler ☐ Manufacturer ☐ NGO ☐ Service Co. ☐ Government ☐ Local Gov. ☐ Parastatal ☐ SME ☐ Other:				
Chief Executive: Dr/Mr/Mrs/Miss/Ms*	First Name:	Surname:		
		Position:		
Contact person: Mr/Mrs/Miss/Ms*	First Name:	Surname:		
		Position:		
Street address:		City:	Postal code: <i>Foreign only.</i>	
Province: <i>Foreign only.</i>		Country: <i>Foreign only.</i>		
Postal address:		City:	Postal code: <i>Foreign only.</i>	
Telephone: - - <i>Country Area Subscriber</i>		Mobile: - - <i>Country Provider Subscriber</i>	Fax: - - <i>Country Area Subscriber</i>	
Email of stand organiser:		Website: 		
Origin of products:		Skype:		
I/We agree that ZITF may supply this information to: service providers ☐ press ☐ buyers ☐ nobody ☐ before ZITF 2022 (tick approved groups). By signing this Stand Booking Form/Contract I accept the Rules and Regulations relating to the hire of sites and consider this document legally binding.				
Signature		Print Name	Date:	

B. I/WE CHOOSE THE FOLLOWING PRICE CATEGORY (MANDATORY)

1. Charge Per Square Metre - HALL space - minimum 9m2				2. Charge Per Square Metre - EXTERNAL space - min. 25m2		
1	2	3	4	5	6	7
Stand size	m ² rate: basic: space only excl. 15% VAT	m ² rate: basic + modular stand excl. 15% VAT	m ² rate: basic + modular stand + furniture excl. 15% VAT	Stand size	m ² rate excl. 15% VAT	Dimensions requested
9 - 36 m ²	US\$115 ☐	US\$152 ☐	US\$163 ☐	25 - 100 m ²	US\$55 ☐	___ m x ___ m
37 - 100 m ²	US\$112 ☐	US\$145 ☐	US\$155 ☐	101 - 200 m ²	US\$52 ☐	___ m x ___ m
101 - 200 m ²	US\$108 ☐	US\$140 ☐	US\$151 ☐	201 - 300 m ²	US\$50 ☐	___ m x ___ m
201 - 400 m ²	US\$105 ☐	US\$137 ☐	US\$147 ☐	301 - 400 m ²	US\$49 ☐	___ m x ___ m
401 m ² and above	US\$100 ☐	US\$133 ☐	US\$143 ☐	401 m ² and above	US\$48 ☐	___ m x ___ m

C. I/WE CHOOSE THE FOLLOWING STAND SIZE (MANDATORY)

Available Stand Sizes in HALLS							
3 x 3	6 x 3	9 x 3	12 x 3	18 x 3	6 x 6	9 x 6	12 x 6
9m ² ☐	18m ² ☐	27m ² ☐	36m ² ☐	54m ² ☐	36m ² ☐	54m ² ☐	72m ² ☐
Custom size (if available): min. 3m x 3m = 9m ² : ___ m x ___ m							

D. I/WE CHOOSE THE FOLLOWING STAND POSITION (OPTIONAL)

Guaranteed Stand Position - if available - in HALLS			
B	A	C	D
A = row stand: 1 side open = basic ☐		C = end stand: 3 sides open = basic + 7.5% ☐ (min. area - 6m x 6m = 36m ²)	
B = corner: 2 sides open = basic + 5% ☐		D = island stand: 4 sides open = basic + 10% ☐ (min. area - 6m x 6m = 36m ²)	

Solid lines = panels - Dotted lines = open Above placings and charges will apply **only** if the exhibitor specifically **requests** a guaranteed position.

E. I/We understand that ZITF Management reserves the right to place my/our exhibit in the appropriate product grouping and that no sales are allowed from any of the stands. PLEASE TICK THE APPROPRIATE PRODUCT GROUP (MANDATORY)

1 ASAMBENI (Business Tourism) ☐	16 Clothing, Textiles, Haberdashery, Upholstery, Production Machinery & Eq ☐	31 Health: Services, Non-Pharmaceutical Products, Medical Aid Societies ☐
2 PAKPRINT (Printing, Publishing & Stationery, Packaging, Labelling, Bottling) ☐	17 ICT, Office Equipment, Audio-Visual Eq, Hi-Tech, Telecommunications ☐	32 Hydraulics and Lifting Equipment ☐
3 SCHOLASTICA (Education, Training, Consultancy) ☐	18 Consumer Goods, Gift items, Jewellery, Accessories ☐	33 Industrial chemicals, Cleaning Materials & Equipment ☐
4 ULTIM8 HOME (Building, Construction, Hardware, Interior Decorating) ☐	19 Cosmetics, Toiletries, Hairdressing ☐	34 Instrumentation ☐
5 Advertising, Graphic Arts, Industrial Design ☐	20 Distributors and Wholesalers ☐	35 Light and Heavy Engineering, Tools ☐
6 Agricultural produce, Arboriculture, Horticulture, Fisheries ☐	21 Ecology, Conservation and Greening: Waste Mgmt, Rehabilitation, Recycling ☐	36 Media ☐
7 Agricultural & Irrigation Equipment, Water Engineering ☐	22 Electrical Engineering, Household Equipment ☐	37 Mining, Mineral Processing, Geology ☐
8 Arts & Crafts ☐	23 Electronics not covered in 17 ☐	38 Pharmaceuticals, Medical, Laboratory & Scientific Products, Instruments/Eq ☐
9 Automation ☐	24 Energy (Electric, Hydro, Solar Thermal, Wind) ☐	39 Plastics, Rubber ☐
10 Automotive, Garage Equipment ☐	25 Event Management: Exhibitions, Conferences, Congresses, Meetings ☐	40 Pneumatic Equipment ☐
11 Business Services: Management (Business, Property), Clearing & Forwarding, Courier, Consultancy, Insurance, Sub-contracting. ☐	26 Finance: Banking, Franchising, Investment, Securities ☐	41 Public Services (Govt): Administration, Culture, Health, Conservation, Education & Training, Medical ☐
12 Chemicals, Pharmaceuticals ☐	27 Food, Food Processing, Beverages, Catering and Equipment ☐	42 Refrigeration, Air-conditioning, Heating ☐
13 Children's Goods ☐	28 Footwear, Leather Goods ☐	43 Religious, Social Organisations, Services ☐
14 Civil Representation (Local Government) ☐	29 Furniture, Wood Products ☐	44 Security: Manpower, Systems, Products ☐
15 Civil Engineering and Construction not covered in 4 ☐	30 Glassware, Porcelain, Crockery ☐	45 Transport: Aviation, Boating, Bicycles, Motorcycles, Rail, Vehicles not covered in 10 ☐

See below for payment arrangements and timelines applicable during ZITF 2022.

F. STAND DESCRIPTION

Basic stand:	space only with one 15 amp power outlet (both in Halls and on External space)
Modular stands: (in Halls only)	constructed of 2.5m high white panels, carpet tiles, 1 x blue fascia with name and stand number in white vinyl; 150W spotlights (minimum 2) and 1 x 15 amp power socket. Furniture in 4, consists of 2 chairs and 1 round table. All exhibitors who book space of 18m ² or less in halls shall use the modular stand as in column 3 in the table above.
External stands:	May be on grass, gravel, paving, concrete. Supplied with 1 x 15amp power outlet.

G. BOOKING GUIDELINES

Steps to follow:

- Decide on amount of space required (Items 1. or 2.)
- Decide on dimensions (Item 3.)
- Decide on stand position (Item 4.)
- Complete Expression of Interest (separate page)
- Pay at least 50% deposit into ZITF account as in Item 6 to secure the booking.
- Scan & email Proof of Payment stamped by the bank to zitf@zitf.co.zw OR fax to (+263 9 884921, with clear depositor details)

H. PLACEMENT OF PRODUCT GROUPS IN HALLS (PROVISIONAL)

HALL 1: International and Zimbabwe: Agriculture, Automotive, Electrics, Light/Heavy Industry, Mining; ULTIM8 HOME – Home improvements, Furniture, Interior Décor, Construction.
HALL 2A: Zimbabwe: Civic organisations, local government and Rural District Councils.
HALL 3: International and Zimbabwe: A'SAMBENI (Business Tourism), SCHOLASTICA (Education, Training, Consultancy),
HALL 4: International and Zimbabwe: PAKPRINT (packaging and printing), Plastics, Stationery, Business Services, Consumer Goods, Chemicals, Health-related exhibits, Insurance, Medical Aid, Pharmaceuticals, non-Manufacturing, IT/Hi-tech, Electronics; Clothing/Textiles, Leather ware/Footwear Cosmetics, Toiletries.
HALL 5: Zimbabwe
EXTERNAL SITES: International and Zimbabwe: Agriculture, Automotive, Light/Heavy Industry, Leisure, Mining.

I. PAYMENT INSTRUCTIONS

Payment in US\$ into the following account:

Name: ZITF	Account number: 9140000929041 (USD)	SWIFT Code: SBICZWHX
Bank: Stanbic Bank	Address: 11 Plumtree Road, Belmont, Bulawayo	Belmont Branch Code: 1010

J. PLEASE NOTE

- Until 15 February 2022** To secure a stand the non-refundable 50% of the rental fee **plus the full VAT component** SHALL be paid within 1 week from the date of booking.
From 16 February 2021 onwards: the deposit SHALL be paid within 3 working days from the day of booking. Stands shall not be allocated until this deposit has been received within the stipulated times.
Exhibitors should check if the stand is still available before making payment as all space is sold on a first come first served basis. The booking form shall be read in conjunction with the Rules and Regulations pertaining to the hire of sites, specifically clauses 2, 23 and 27.
- The remainder of the rental shall be paid by 31 March 2022. Neither Exhibitors nor their contractors will be given access to their stand, nor will any stand building be undertaken, if ZITF has not received the full payment.
- All unpaid or partially paid rentals will increase by 20% on 31 March 2022.

ZITF is affiliated to



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